## Foreigners open limited company bank accounts in Hong Kong—List of documents required

## The required documents:

**Applicant** 

- 1. Passport(If you have a work visa in China, you are also required to provide a work visa.)
- 2. If you have an employment certificate for foreigners in China, you are also required to provide it
- 3. Address proof (Water, electricity and coal invoice in the name of the applicant)
- 4. Personal bank statement (3 months or more)
- 5. Personal CV
- 6. Diploma, special skills certificate, professional certificate, awards, etc. (If needed)
- 7. Application letter for opening an account(Available company letters alteration)

## **Documents required by opening Hong Kong companies**

- 1. Company's licence (Signature document of accountant for opening bank account)
- 2. Lease contact
- 3. MPF proof-If any
- 4. Company Insurance-If any
- 5. Photos of the office(10 or more)
- 6. Type of company any cooperation / association contract or agreement
- 7. Introduction to company picture books, promotional materials, websites, manufactured products, etc.
- 8. Letter of application for account opening by the company (Available personal letter alternation)

## Documents required by other overseas companies, including China

- 1. Company's licence
- 2. Lease contact
- 3. Social security certificate(Any proof of social security and employee security)
- 4. Photos of the office(10 or more)
- 5. Company bank account(3 months or more)
- 9. Type of company any cooperation / association contract or agreement
- 6. Past audits, tax certificates
- 7. Introduction to company picture books, promotional materials, websites, manufactured products, etc.