



公司註冊處
Companies Registry

公司秘書及董事辭職通知書

Notice of Resignation of Company Secretary and Director

存案 Filed

表格
Form **ND4**

公司編號 Company Number

註 Note

1 公司名稱 Company Name

[Redacted] LIMITED
[Redacted] 有限公司

2 公司秘書／董事的辭職 Resignation of Company Secretary／Director

A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry

請在適用的空格內加上 ✓ 號 Please tick the relevant box(es)

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身分 Capacity ☒ 公司秘書 Company Secretary ☐ 董事 Director ☐ 候補董事 Alternate Director

代替 Alternate to

公司秘書／董事的詳情 (自然人) Particulars of Company Secretary／Director (Natural Person)

中文姓名
Name in Chinese

英文姓名
Name in English

姓氏
Surname

名字
Other Names

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身分證明
Identification

[Redacted] ()

香港身分證號碼
Hong Kong Identity Card Number

護照號碼
Passport Number

或 OR

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公司秘書／董事的詳情 (法人團體) Particulars of Company Secretary／Director (Body Corporate)

中文及英文名稱 Chinese and English Names

[Redacted] LIMITED

B. 辭職詳情 Details of Resignation

辭職日期
Date of Resignation

4 [Redacted] 20
日 DD 月 MM 年 YYYY

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上述董事或候補董事在辭職日期後，是否仍然擔任這公司的候補董事或董事職位？
Will this director or alternate director continue to hold office as alternate director or director in this company after the date of resignation?

☐ 是 Yes

☐ 否 No

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提交人資料 Presenter's Reference

姓名 Name:

地址 Address:

請勿填寫本欄 For Official Use

電話 Tel:

傳真 Fax:

電郵 Email:

檔號 Reference:

指明編號 1/20 (2月) Specification No. 1/20 (March 20)



10 3 辭職通知 Notice of Resignation

請在適用的空格內加上 ✓ 號 Please tick the relevant box

- ☒ 按照上述公司的章程細則或本人與該公司訂立的協議的規定，本人須向該公司發出辭職通知；本人亦已按照該規定發出辭職通知。

I am required by the articles of the above-named Company or by an agreement with the Company to give notice of resignation to the Company and I have given notice of resignation in accordance with the requirement.

- ☐ 按照上述公司的章程細則或本人與該公司訂立的協議的規定，本人須向該公司發出辭職通知。本人並未按照該規定發出通知，但已將辭職通知的印本送交該公司；或將該通知的電子版發送予該公司；或將該通知留在該公司的註冊辦事處。

I am required by the articles of the above-named Company or by an agreement with the Company to give notice of resignation to the Company. I have not given notice of resignation in accordance with the requirement but I have sent the notice of resignation to the Company in hard copy form or in electronic form, or have left it at the registered office of the Company.

- ☐ 按照上述公司的章程細則或本人與該公司訂立的任何協議，本人不須向該公司發出辭職通知。

I am not required by the articles of the above-named Company or by any agreement with the Company to give notice of resignation to the Company.

For and on behalf

LIMITED

Authorised Signature(s)

簽署 Signed :

姓名 Name :

日期 Date :

04 20

日 DD / 月 MM / 年 YYYY

辭職的公司秘書／董事 *
Resigning Company Secretary / Director *

* 請刪去不適用者 Delete whichever does not apply