Singapore Entrepreneur Pass

Application Procedures

Step 1 Processing Cycle 2-3 weeks and the required time period

Applicant's Personal Data:

- Passport photos within the last 3 months
- Hong Kong Identity Card and Applicant's Passport
- Family Background:
 - Single or Married (Provide marriage certificate if any)
 - Age of the child (if any)
- Education Background
 - Provide relevant graduation certificate (if any)
 - Work resume and recommendation letter from former employer (if any)

Company Information:

- BR & CI (Business Registration & Certificate of Incorporation)
- Nature of Company's Business
- Tax Returns in last two years
- Accounting Journal & Account Book
- Organization Structure
- No. of Employees (How many ?)
- Products / Services information (Involves import and export ?)
- Physical Shops (All branches address/ Shops Photos)
- ISO awards / Company's past award-winning projects (if any)
- Company Website
- Applicant Name Card (Front & Back)

Step 2

Consultant will consults relevant documents and arrange to discuss the contents of the "**Business Plan**" with the applicant :

The company's expansion plan / future development in Singapore in the coming year, etc.
* This Plan is one of the approval requirements (minimum of 10 pages)

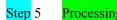
Step 3

Consultants conceive and write detailed business plans

• Conduct market research for relevant industries in accordance with Singapore's latest policy

Step 4

Consultant submits a complete business plan to the applicant for inspection (will modify if necessary)



Processing Cycle 4-6 weeks and the required time period

Consultant submits the application file to Singapore Ministry of Manpower (MOM) for approval:

• Business Plan and Applicant's Personal Information

Step 6

Approval Result:

If Application is Successful:

* The First stage:

- Applicants will be grant an Approval In-Principle
- Applicants register a Singapore company and open a Singapore Bank Account, Deposit about (SGD 50,000)
- After completed company registration, applicant will be grant an Entrepreneur Pass EntrePass
- * The Second stage:

Applicant received EntrePass after $ONE YEAR \rightarrow can apply Permanent Resident (PR)$

If Application Failed:

- Consultant will meet MOM Officer to find out the status
- Report to Applicant the status and prepare appeal documents (Twice)
- Waiting for Approval