



地址證明

好重要

以下文件先會要

Only the Address Proof below are acceptable

重要通知

有效地址證明須:

- 由下列任何一間機構在申請日前**三個月**內發出
- 清楚顯示申請人**姓名**、**地址**、發函機構**名稱**及**發函日期**
- 影印本、傳真本及數碼式的版本均可接受。

可接納為地址證明的各類文件

- (一) **水/電/煤**/中央石油氣(**不**包括中央石油氣營運商)帳單
- (二) **電話**/電視/**互聯網**收費單
- (三) **銀行**、持牌放債人、**保險公司**或**強積金**核准受託公司發出的文件
- (四) **政府部門**或司法機構(法庭)發出的文件
- (五) 本地**大學**或可頒授學位**的高等教育院校**發出的文件
- (六) 已加蓋釐印的有效**租約**(遞交申請當日必須在租約有效期內)
- (七) 下列機構發出的文件
 - 醫院管理局 (**醫管局**)
 - 香港房屋委員會 (**房委會**)
 - 香港房屋協會 (**房協**)
 - 香港考試及評核局 (**考評局**)
 - **快易通** (Autotoll)
 - 在港車輛**燃料供應商**

• 國際及本地註冊的**慈善機構**

• **指定的駕駛學校**

(包括: 香港駕駛學院及觀塘駕駛學院)

(八) [**只適用於公司車主**]有效的商業登記證

更改地址

根據法例, 駕駛執照持有人或登記車主的地址如有改變, 須在72小時內通知運輸署。任何人無合理辯解而違反此規定, 即屬犯罪, 可處罰\$2,000。你可透過書面、政府一站通或遞交表格(「更改個人資料或車輛資料通知書」)連同新地址的證明文件通知本署有關地址的更改。

查詢

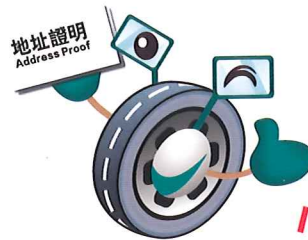
- 運輸署各牌照事務處詢問處
- 24小時查詢熱線: (852) 2804 2600
- 電郵地址: licensing@td.gov.hk



運輸署

Transport Department

地址證明



好重要

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Only the Address Proof below are acceptable

Important Notice

Valid address proof has to:

- be issued by any organization listed below within the **last three months** from the application date
- include **name** and **address** of the applicant, **name** of issuing organization and **issue date**
- Photocopy, facsimile or digital version is accepted.

List of documents acceptable as address proof

- (1) Bills issued by **utility companies** (water, electricity, town gas or domestic piped liquefied petroleum gas (LPG) suppliers (**NOT** including domestic piped LPG operators))
- (2) **Telephone, mobile phone, TV, internet service bills**
- (3) Correspondence issued by **banks**, licensed money lenders, **insurance** companies or Mandatory Provident Fund (**MPF**) Approved Trustees
- (4) Documents issued by **government departments** or the Judiciary
- (5) Documents issued by local **universities** or degree-awarding **higher education institutions**
- (6) Valid and “stamped” (for stamp duty) **tenancy agreement** (the tenancy must cover the date of application)
- (7) Documents issued by the following organizations
 - Hospital Authority (**HA**)
 - Hong Kong Housing Authority (**HKHA**)
 - Hong Kong Housing Society (**HKHS**)
 - Hong Kong Examinations and Assessment Authority (**HKEAA**)
 - **Autotoll**
 - Local vehicle **fuels suppliers**
 - International and local **charitable organizations**

- **Designated Driving Schools** (including The Hong Kong School of Motoring and Kwun Tong Driving School)
- (8) [**Only applicable to company vehicle owners**] Valid Business Registration Certificate

Change of Address

According to the law, driving licence holders or registered vehicle owners have to notify the Transport Department within 72 hours of their change of address. Any person without reasonable excuse contravenes such requirement commits an offence and is liable to a fine of \$2,000. You may notify the Transport Department of change in address with your proof of new address in writing, through MyGovHK or by submitting the specified form (“Change of Personal Particulars or Vehicle Particulars”).

Enquiries

- Enquiry Counters of Transport Department Licensing Offices
- 24-hour hotline: (852) 2804 2600
- Email: licensing@td.gov.hk