

## **Notarization of Death**

### **Beijing Chang'an Notary Office**

**Notarization matters:** Death notarization (death notarization refers to the activity of notarization agencies to prove the death facts of the deceased based on the application of the deceased's close relatives. Applicants applying for death notarization are generally the family of the deceased.)

**Acceptance conditions:** To apply for death notarization, it should be submitted to the notary office in the place where the deceased was born or where the fact of death occurred.

**Application materials:**

Materials to be submitted for death notarization

(1) The applicant is an immediate family member: You must provide your Hong Kong ID card, Mainland Travel Permit for Hong Kong and Macau Residents, and proof of relative relationship with the deceased;

**Family relationship certification requirements:** find a Hong Kong lawyer for notarization (the Hong Kong lawyer should have been authorized by the Ministry of Justice of China)

(2) The deceased's death certificate, cremation certificate, the fact of death issued by the public security department or the hospital, etc.;

(3) Other certification materials that the notary considers should be submitted after synthesizing the submitted materials.

**Issuance time:** 7 working days are stipulated in the Notarization Law.

**Notary Address:** 7th Floor, Capital Building, No. 6 Chaoyangmen North Street, Dongcheng District, Beijing

**Contact:** 010-65543888/010-65544478

**Office hours:** 9:30-11:00, 13:00-16:00 on weekdays; (no collection of notary certificate services on weekends)

**Remarks:**

(1) The applicant is generally the immediate family member of the deceased.

(2) All the materials required to be submitted are the originals unless otherwise specified, and copies are provided.